



## Job description

<b>Job Title:</b>	Media Intern
<b>Department:</b>	Digital
<b>Reports to:</b>	Head of Digital
<b>Responsible for:</b>	N/A
<b>Location:</b>	CACG
<b>Contract:</b>	Fixed term/season
<b>Hours:</b>	To attend all Somerset home match days
<b>Main Purpose of Job:</b> To support the media team on home match days and support the delivery of the media strategy.	
<b>Main Responsibilities:</b> <ul style="list-style-type: none"> <li>• Providing specialist support on matchdays to the in-house live streaming platform. This will include manning a roaming camera during hours of play.</li> <li>• Helping develop new ideas and content for SCCC digital channels.</li> <li>• Filming content on matchdays for SCCC digital channels.</li> <li>• Occasional live stream directing responsibilities</li> <li>• Building relationships with key stakeholders within the club, including the playing squad.</li> <li>• Providing support to the Media and Community Executive in working with journalists, copywriting and sub-editing.</li> <li>• Providing support to the wider commercial team where applicable on match days.</li> <li>• To ensure the Club's equity, diversity and inclusion policy and standards are always upheld and always abide by the Club's code of conduct</li> <li>• To ensure the Club's safeguarding policies and procedures are adhered to at all times including adherence to the staff code of conduct and consistently advocating the safeguarding of children, young people and adults at risk at all times. Appropriate consideration must be given to safeguarding in all activities and decisions which are undertaken.</li> <li>• Take on any other responsibilities or tasks that are within your skills and abilities whenever reasonably asked.</li> </ul> <p>This job description is only a summary of the role as it currently exists and is not exhaustive. The responsibilities and accountabilities might differ from those outlined and other duties, as assigned, might be part of the job.</p>	
<b>Knowledge, skills and experience required:</b> <p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Media and digital filming experience</li> <li>• Understanding of current digital trends</li> <li>• Ability to work to deadlines</li> <li>• Ability to thrive under pressures of live sporting events</li> <li>• Thirst to learn and develop a career in the sporting media, journalism, filming, digital world.</li> </ul> <p><b>Personal attributes</b></p> <ul style="list-style-type: none"> <li>• Strong communicator</li> <li>• Team player</li> </ul>	



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- Exemplary attention to detail
- Knowledge of cricket desirable but not essential

### Equal Opportunities and Inclusivity Statement

Somerset County Cricket Club endorses the principles of equality and equity and strives to ensure everyone involved with the Club has a genuine and equal opportunity to participate to the full extent of their own ambitions and abilities, to give of their best and be assured of an environment in which their rights, dignity and individual worth are respected. Everyone is responsible for creating an inclusive working environment and we expect all colleagues, partners customers and suppliers to abide by our equality, diversity and inclusion policies and procedures.

The Club ensures all existing and potential employees receive equal consideration during the recruitment process and beyond, and is committed to the elimination of unlawful or unfair discrimination of any kind and in particular on the grounds of sex, race, disability, sexual orientation, marriage and civil partnership, gender reassignment, religion or belief, pregnancy and maternity, and age.

### Safeguarding Statement

Somerset County Cricket Club is committed to safeguarding and promoting the welfare of children, young people and adults at risk, and expects all staff and volunteers to share this commitment. It is everyone's responsibility to keep vulnerable people safe.

As part of our safer recruitment process all relevant roles are subject to an enhanced or standard DBS check as appropriate, and two satisfactory references. We also require every staff member to undergo safeguarding training appropriate to their role.

We encourage an open, welcoming environment where everyone should feel safe to express any concerns. We have a range of policies and procedures in place which promote safeguarding and safer working practice across all that we do.

### Prepared by:

Name: Jaie Goddard/Ben Warren

Date: 10 January 2023